



**BUILDING PERMIT APPLICATION**  
**BUILDING DIVISION/COMMUNITY DEVELOPMENT DEPARTMENT**

BS \_\_\_\_\_

**COMMERCIAL MECHANICAL/ELECTRICAL/PLUMBING**

THIS IS A PERMIT APPLICATION ONLY. WORK IS NOT AUTHORIZED UNTIL FEES HAVE BEEN PAID AND A BUILDING PERMIT HAS BEEN ISSUED.

ADDRESS	FLOOR	UNIT #	CONSTRUCTION VALUATION \$	DATE
---------	-------	--------	------------------------------	------

DESCRIPTION	SQUARE FOOTAGE
-------------	----------------

OWNER		APPLICANT/ CONTACT		CONTRACTOR	
ADDRESS		ADDRESS		ADDRESS	
CITY/ STATE/ ZIP		CITY/ STATE/ ZIP		CITY/ STATE/ ZIP	
PHONE	CELL PHONE	PHONE	CELL PHONE	PHONE	CELL PHONE
E-MAIL		E-MAIL		E-MAIL	
		LICENSE		LICENSE	

✓ PROJECT TYPE	✓ STRUCTURE TYPE
NEW	ACCESSORY STRUCTURE
FOUNDATION ONLY	AUTOMOTIVE
CORE & SHELL	EDUCATIONAL
ADDITION & REMODEL	HEALTH CLUB/ EXERCISE
ADDITION ONLY	HOTEL/MOTEL
REMODEL ONLY	INDUSTRIAL/ MANUF.
	CONDO CONVERSION

✓ MECHANICAL	✓ ELECTRICAL	✓ PLUMBING
NEW HVAC SYSTEM	SERVICE	WATER SERVICE
ALTERATION TO SYSTEM	• 600 V OR LESS	WATER DISTRIBUTION AND REPIPE
DUCT LOOP ONLY	• OVER 600 V	SEWER
AIR INLET/OUTLET/RETURN	SWITCHBOARDS	GAS SYSTEM
WATER OR STEAM COIL	• 600 V OR LESS	• STANDARD
FURNACE/ HEATER	• OVER 600 V	• MED. PRESSURE
A/C	OUTLETS & FIXTURES	WATER HEATER AND/OR VENT
BOILER	BRANCH CIRCUITS	PLUMBING FIXTURES:
CONDENSER	TRANSFORMERS	WATER CLOSET
HOOD	PANEL/ PANELBOARDS	BATHTUB
GAS SYSTEMS	TEMP. POWER	SHOWER STALL
• STANDARD	MOTORS/ HEATERS	KITCHEN SINK
• MED. PRESSURE	TRANSFORMERS	GARBAGE DISPOSAL
PARKING GARAGE	OTHER ELECT. EQUIP.	LAUNDRY
• VENTILATION	✓ PHOTOVOLTAIC	SUMP/SEWAGE SYS.
OTHER MECH EQUIP	# ARRAYS	IND. WASTE SYS.
SPECIFY:	BUILDING NO. OF STORIES:	BACKFLOW DEVICE
	FLAT ROOF: <input type="checkbox"/> YES <input type="checkbox"/> NO	WATER PRESSURE REG.
	DISCONNECT: <input type="checkbox"/> YES <input type="checkbox"/> NO	DRINKING FOUNTAIN
	BATTERY BACKUP: <input type="checkbox"/> YES <input type="checkbox"/> NO	FLOOR DRAIN OR SINK
		RAIN WATER DRAIN

PUBLIC WORKS DEPT/SEWER	FIRE DEPARTMENT	BWP/ELECTRIC
INTERCEPTOR REQUIRED: <input type="checkbox"/> YES <input type="checkbox"/> NO	PLAN CHECK:	PERFORMANCE METER CONFIRMATION:
DATE	PLAN CHECK FEE:	SIGNATURE: <input type="checkbox"/> YES <input type="checkbox"/> NO
BY	NAME:	ELECTRIC VEHICLE CHARGING STATION:
BACKFLOW PREVENTION: <input type="checkbox"/> YES <input type="checkbox"/> NO	SIGNATURE:	SIGNATURE: <input type="checkbox"/> YES <input type="checkbox"/> NO
DATE:	DATE:	
BY:		

I DECLARE THAT THE FOLLOWING STATEMENTS ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF:

I HEREBY ACKNOWLEDGE THAT I HAVE READ THIS APPLICATION AND THAT INFORMATION STATED HEREON IS TRUE. I AGREE TO COMPLY WITH ALL ORDINANCES AND STATE LAWS REGULATING BUILDING CONSTRUCTION. I UNDERSTAND AND AGREE THAT SHOULD I FAIL TO COMPLY WITH THE ABOVE, ALL PERMITS SHALL BE DEEMED REVOKED.

SIGNED: \_\_\_\_\_ DATE \_\_\_\_\_ SIGNATURE OF APPLICANT: \_\_\_\_\_ SIGNATURE \_\_\_\_\_